

Lake Norman Charter Board Meeting Minutes

Open Meeting Minutes August 3, 2017

General Meeting

<u>Attending</u>: Anna Blackwelder, Steve Jones, Sherry Latten, Ricky Jones, Kyle Burkey, Jennifer Johnson, Rick Buckler, Stephanie Painter, Shannon Stein - Superintendent

Meeting called to order at 7:00 PM by Steve Jones

Approval of July Minutes

Motion to approve the July minutes by J. Johnson, S. Latten seconds, motion carries

I. Support Organization

- A. PTO: Not present tonight
- B. Athletic Boosters: Matt S: HS Sports started this week. MS will start at the beginning of school. HS gym floor was just refinished and practice fields are up and running looking good. Booster meeting next Tuesday.

II. Superintendent's Report

- A. Distribution Day next Wednesday. We are getting the school up and running. Sign up for times to come in HS and MS to pass out schedules. This is the first time we are trying this. We are hoping the sign up spaces people out.
- B. New teacher orientation is on the 10th. 35 new staff this year. Teachers come back on the 14th. Board member opportunities on calendar like Freshman orientation, etc.

III. Finance Update

- A. Haley Wilson: Still closing out books with Acadia. Will be complete next month. Upcoming year: Plan: Quarterly financial reports. We will break income and expenses by ES, MS, HS and overall school budget. Working on a condensed format to provide. The first one will be in October.
- B. We got the state ADM Allocation allotment \$4992.62 per student. Increased this year 2.6% increase. This is good and works in our budget.
- C. Rick Buckler: Refinancing planning is happening late Aug early Sept will have an update after meeting with banks. Working on a schedule to hold us accountable.

IV. Old Business

A. Leadership Initiative: A. Blackwelder: Program will be called: "Leadership in Action: Creating Leaders for life: Working on all levels. A packet has all of the information which addresses the questions from all parties. There will be an email set up for people to send emails and Blackwelder and committee members will monitor this.

The HS portion 9th grade only this year, then add 10th, 11th, 12th each year. The lesson plans are put together. Travis Dezordo will do training with the teachers and the plans for the program. He will also be at the first coffee chat and the orientations. Orientations have been at the elementary school as Leader in Me at the Elem. The last Wed in September will be the first day using a pep rally schedule. MS-Ms. Locke has been coordinating with Dr. Graham. They are submitting lesson plans and incorporating the skills and terms into what they are already doing. Parent communication will be going out soon. She has contacted Sara Lay to get this started. Mr. Smith is working on what the other grades will do during this time. It will deal with leadership, for example, TED Talks.

- B. **Elementary Update:** M.Holland: Orientations were successful-90 of 100 families came. They watched the "We are LNC" video and a dropping child off video. Break outs to the various teachers and the kids got to play while the parents met the teachers. The feedback was that it was very successful. Very positive and excited. HPD came and spoke about the traffic pattern. Right turn only into the campus. Parents will have to come from Mt. Holly Huntersville Road. There will be an officer that will let them leave in either direction. Michelle Holland was asked by Steve Jones if they have all of the supplies: She responds yes and she will order from Office Depot to get the remainder of the items. Things are still being moved over, but she feels that we are ready for the kids.
- C. **Building update**: Scott Able: Teachers can start moving in. Waiting to get the DOT to stripe the street. Tidying up ramps and decks. Should be done by Saturday. He does not anticipate anything stopping us. We are on track. Building inspector will come back to double check, but is happy. Electricity, HVAC, and plumbing are all fine. Teacher text Holland: to say thank you for getting everything ready and thanked Scott and the amazing staff. Many parents and staff members have pitched in to get everything ready to open this school. Great staff pitching in.
- D. **Campus Master Plan**: Matt S: Meeting next week with the architects. The team is working together and they have executed a letter of intent and they have agreed to a timeline and we will have the definite price by Dec 1 and a set of documents by Feb 1 so we can refinance. Any board member who wants to be a part of the contracts and take a look at them we would love the assistance and another set of eyes.
- E. **Knights Fund**: Sara Lay: Wells Fargo just submitted a substantial check. An update will come next month and we will talk about how the funds were distributed last year. Next-moving forward: Distribution day is a day where we will talk about "Invest in Excellence." We want to talk to the parents about financially contributing and volunteering with the school. This was done at the ES and MS 5th grade orientation. At the Back to School Night we will run the "We Are LNC" video and hope that makes parents feel proud. We will have an LNC folder which has a calendar on the back, information parents will find valuable, coffee chats, schoology access codes, etc. On the right side it will have the invitation to give and a recap of the "Invest in Excellence." It will bring in some stats, what we have done with the funding; there will be card stock cards for parents to complete an "intention card" with various options for parents. And we will track down the intention cards. This may make everyone feel they matter. The folders will be specific and will have their names on the cards at the back to school night. The three goals: Upgrade of MS Media center,

enhancing Kendrick's Math club, Create the student union feel in the quad at the high school. Latten: Question about the intention card- will there be instructions on how to make the donation? Yes, but they can make it right then as well. Math Club Question: What group does this target? High level math students who go to competition. We want to target the lower level students so that they can see math in a different way. Lay: We will be rebranding the program so that more kids will be interested and not intimidated. We can start ordering things for the HS Student Union. We will be able to see the benefits of the investments sooner rather than at the end of the year. Matocha and Lord have been helping with the design of the Union. We have ideas, but not any quotes yet. These will be updated as we move forward. Latten: Will we be able to get the students involved? Yes, Matocha will be getting the Art Guild involved and the student council will also be involved for a student voice. Latten: Maybe we can look into STEM and community and corporation partnerships with the Math Club. Add in some trips into the community so that the students can see math in real life action.

F. Strategic Planning Process

Ricky Jones: Making sure we have representation from all stakeholders. We are in the process of creating what this committee will look like. How are we preparing them? What do we need to do? We are in the early stages of putting this together. We will bring updates. The ideal committee will be about 15 people.

V. New Business

A. Staff Recommendations:

Smith Recommendations: Two Vacancies were from teachers who were going outside of education.

- i. Beverly Schroth for Science. 2016-17 Finalist for SC Teacher of the Year.
- ii. Kieran Hale for Art teacher. She has already started collaborating with Matocha.

Motion to approve the new staff recommendations by S. Latten; R. Jones seconds, motion carries.

Motion to adjourn by J. Johnson; seconded by S. Painter motion carried.

Meeting adjourned at 7:48 pm